



National Institute of Foundry and Forge Technology
Hatia, Ranchi-834 003, India

Telephone : (0651) 2291372, Extn. 329/310, 2290859 (Director Office), Fax (0651) 2290860

Sl. No. : _____

Ref No: _____

Date: _____

To,
The Chief Medical Officer,
ISPAT Hospital,
Ranchi - 834003

Sub: - Provision of medical facilities to the students of the institute

Sir,

I am directed to request you to kindly extend medical facilities at your Hospital to the bearer of this letter Mr./Ms.

.....
who is a student of this institute. The requisite charges for medical attendance and treatment will be borne by the institute which may be collected through the bill to the institute.

The specimen signature of the student sent for treatment is attested below.

Thanking you,

Yours faithfully,

(Issuing Authority)

Specimen signature of student:

(Valid for one week from the date of issue)