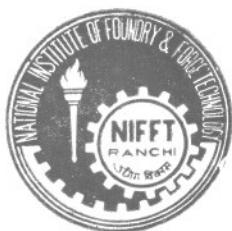


CONSTITUTION

NIFFT ALUMNI ASSOCIATION



**National Institute of
Foundry & Forge Technology
Ranchi - 834 003**

CONSTITUTION OF NIFFT ALUMNI ASSOCIATION

1. i) **Name :-** The name of the Association shall be NIFFT ALUMNI ASSOCIATION (N.A.A.) hereinafter referred to as the Association.
ii) **Office :-** The permanent office of the Association shall be situated at NIFFT, Hatia, Ranchi - 834 003.
2. **Aims & Objectives :-** The main objective of the Association shall be the following :
 - a) To maintain the contacts of the Alumni of the Institute with the almmater.
 - b) To Promote Cultural & Social Contacts among the alumni, present students and employees of the Institute so as to develop a sense of identity and belongingness. This interaction will lead to further growth of the Institute and enable the stndents to explore better areas for self development and carear growth.
 - c) To establish chapter of the Association at places where a good number of alumni reside. To function as a purely non-profit body inpur-suit of objective related to technical and cultural growth

or

as the Executive committee may decide from time to time.
3. **Patron :-** The Director of the Institute shall be ex-officio patron of the Association.

4. **Membership** : There shall be two types of members.

1. **Life member** : All the former students of the Institute who have undergone Degree/Advanced diploma programme who pay a sum as fixed by the Executive committee from time to time in consultation with the patron shall be life member of the Association.

2. **Member** : All the students who pass out and who have paid the membership fee as determined by committee from time to time shall be members of Association for that calendar year. This membership will have to be renewed every year by paying the fee which shall be determined by the executive committee.

5. **Management and Administration** : The Association shall be managed by the Executive committee consisting of three faculty members and five student members, to be nominated by the patron. The functioning of the committee shall be controlled by the patron. The committee shall consist of the following.

- i) Patron
- ii) Chairman
- iii) Secretary
- iv) Treasurer
- v) Editor
- vi) Other nominees from students & faculty.

Tenure : The tenure of the executive committee shall be for two years beginning from 1st July.

6. **Functions** : The committee shall be responsible for the affairs of the Association and shall settle its own procedure.

i) The executive committee must hold an annual general meeting of the alumni once in a year.

ii) It shall publish a News bulletin for circulation among the alumni.

iii) It should maintain a data bank of the addresses of alumni to be updated from time to time.

iv) It shall carryout its functions by utilizing the general fund of the Association.

v) The executive committee shall appoint an Auditor to audit the accounts of the Association every year and the audited account shall be circulated to all the members of the Association and alumni.

vi) The office-bearers will discharge their duty in co-operation with one - another.

7. **Funds** : a) The amounts raised from membership fees, donations, advertisement in bulletins etc. shall constitute the funds of the Association.

b) The fund should be kept in a Nationalised bank under the Account "NIFFT ALUMNI ASSOCIATION, NIFFT HATIA-RANCHI" and shall be operated by any two of the three members of the executive committee in which one must be a student member.

c) The committee shall be authorised to keep part of the funds as fixed deposits under the account "NIFFT ALUMNI ASSOCIATION, NIFFT HATIA - RANCHI".

The original constitution was drafted by the following members :

Mr. Hirak Biswas
(Student Member)

Mr. Arijit Mukherjee
(Student Member)

Mr. Joydev Roy
(Student Member)

Mr. M. K. Jha
(Student Member)

Mr. Sanjay Kumar
(Student Member)

Mrs. Sujata Gupta
(Member)

Dr. S. R. Kumar
(Member)

Mr. A. K. Singh
(Chairman)

This constitution was subsequently approved by the Board of Governors, NIFFT in its 49th meeting held on 15-11-95 as an item no. IV-10.